

**St Mary's Catholic Church
Bridge Gate
Derby**



Parish Handbook

Jan 2017

St Mary's Catholic Church, Bridge Gate, Derby DE1 3AU

Telephone: 01332 346126

Email: stmaryoffice@talktalkbusiness.net

Website: www.stmarysparish.co.uk

SERVICES

MASS	at St Mary's	at Holy Family
Monday	1.00pm	9.00am
Tuesday	1.00pm	9.00am
Wednesday	1.00pm	9.00am
Thursday	8.00am (in Convent) 1.00pm	9.00am (*LWAC)
Friday	8.00am (in Convent) 1.00pm	9.00am (*LWAC)
Saturday	12noon 6.30pm (first of Sunday)	9.00am (*LWAC)
Sunday	9.00am 11.00am 6.30pm	9.30am
Holy Days of Obligation (vigil 7.30pm)		7.30pm
9.30am (@St Mary's Primary School)	1.00pm	7.30pm

*LW&C denotes Liturgy of the Word & Communion

SACRAMENT OF RECONCILIATION

Weekdays	12.30 – 12.55pm	
Saturday	11.00 – 11.55am	6.00 – 6.25pm

EXPOSITION OF THE BLESSED SACRAMENT

Monday – Friday	12noon – 12.55pm	Saturday 11.00 – 11.55am
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BAPTISMS, WEDDINGS, FUNERALS

Weddings Normally at least six months notice should be given. Marriage preparation is carried out, usually as a Derby Deanery programme, by a priest assisted by a group of lay people. Courses arranged by Marriage Care and Engaged Encounter are recommended. Natural family planning training is also offered.

Catholics are reminded of their obligation to preserve their faith and to do all they can within the unity of their partnership to have all their children baptised and brought up as Catholics and non-Catholic partners will be informed of this but are not asked to make any promise.

Dispensation for marriage between a Catholic and a baptised non-Catholic to take place outside the Catholic Church can only be granted where there is a serious reason and the permission for the marriage has been given.

Funerals These are usually arranged through local undertakers.

Some Parish Activities

FAITH

CATECHETICAL CO-ORDINATOR

Contact: Fran Wickes – 07951 143648

ADULT EDUCATION TALKS (for non-Catholics)

These are arranged as needed and follow the RCIA (Rite of Christian Initiation of Adults) process. Usually the programme begins in the autumn and candidates who so choose are usually received into full communion at the following Easter Vigil.

Contact: The priests

As a follow on from the above a Growing in Faith Group meet on the 2nd Monday of the month at 7.0pm to discuss and better understand the scriptures and our faith. This group does not meet in school holidays.

Contact: Joyce Parkinson 553330 Email: thejoyceparkinson@gmail.com

BAPTISM PROGRAMMES

Prior to an infant's baptism, the parents (or expectant parents) are expected to attend a programme of five meetings led by a priest and people from the parish. Programmes are offered twice per year.

Contact: The priests or Fran Wickes 07951 143648

FIRST HOLY COMMUNION

A joint programme is run each year beginning in the Autumn with co-operation between parents, the school and the parish, to prepare Year 3 children for their First Holy Communion in June of the following year. The programme includes meetings for parents to enable them to give further support to the children.

Contact: The priests or Elaine Vasey 515386

CONFIRMATION

Confirmation preparation programmes are arranged as necessary for candidates
- who are usually of secondary school age.

Contact: The Parish Priest 346126

LITURGY

LITURGY CO-ORDINATOR

Deacon Chris Blunt

ALTAR SERVERS

Boys and girls who have received their First Holy Communion and are aged 9 or over are encouraged to join in the ministry of serving at the altar.

Full training will be given.

Contact: Deacon Chris Blunt 365840 email: c.blunt2@ntlworld.com

SACRISTAN

Ann Donoher and team

EXTRAORDINARY MINISTERS OF HOLY COMMUNION

The Ministers of Communion assist with the distribution of Holy Communion at Mass; with Services of Word & Communion in the absence of a priest; Exposition of the Blessed Sacrament, especially from noon to 12.55pm on weekdays, and by taking Holy Communion to the sick and housebound.

Parish Contact: Deidre Malley
Organiser of Rota: Paul Jackson 554169

READERS

Co-ordinators maintain a rota for each Mass.

6.30pm Saturday Mass

Contact: David Farrington 559922

9.00am Sunday Mass

Contact: Robert Elliott 557864 email: robert.elliott923@ntlworld.com

11.00am Sunday Mass

Contact: Judith Sircom 361237

6.30pm Sunday Mass

Contact:

CHILDREN'S LITURGY

At the 9.00am Mass, children (normally pre-First Holy Communion) are invited to go to the Lady Chapel as Mass begins, where they have their own Liturgy of the Word led by adults working on a rota. They rejoin the main congregation at the Preparation of the Gifts.

Contact: Maria Vasko 299394

MUSIC

Saturday 6.30pm Mass

Organ accompaniment of congregational singing
with a small group to lead the singing – volunteers welcome!

Contact:

Sunday 9am Mass

Normally the organ with guitar accompaniment and a small group to lead
the singing – volunteers welcome!.

On the first Sunday of each month more musicians are involved.

Meet: Wednesday evening 7.30pm

At: The Parish Centre Room 1

Contact: Deacon Chris Blunt 365840 email: c.blunt2@ntlworld.com

Sunday 11am Mass

More traditional choral music (volunteers welcome)
with organ accompaniment.

Meet: Friday evening

At: 34 Birchover Way

Contact: Andy Fahy 552565

Sunday 6.30pm Mass

Keyboard & guitar accompaniment to congregational singing.
Derby University students are particularly welcome at this Mass

Contact: Andy Clare 557032 (office hours)

WELFARE, SOCIAL & OUTREACH

AFTER MASS

Coffee & Tea are provided by a rota of people in the Parish Centre after the
Saturday evening and the 3 Sunday Masses – providing an opportunity to get to
know fellow parishioners

Contact: Angela Straw email: angela.straw@btinternet.com

RETIRED GROUP

Fortnightly meetings with a guest speaker, a raffle, a cup of tea and a quiz or bingo session. A number of outings are also arranged during the year together with a 5 day holiday, usually in the early Summer

Meet: 2.00pm alternate Wednesdays
At: St. Mary's Parish Centre
Contact: Ken Barnes 557042

CAFOD

The **C**atholic **A**gency **F**or **O**verseas **D**evelopment group does not have meetings as such, but those participating are invited to make an offering each week by using the envelopes available from the table at the back of church and simply placing them in with the normal offertory collection.

The envelopes also have provision for donors who pay Income Tax to claim 'Gift Aid'.

See www.cafod.org.uk

Contact: Judith Honey

MARRIAGE CARE

(Formerly Catholic Marriage Advisory Service) Arrange pre-marriage talks for engaged couples as well as providing a confidential counselling service for family situations.

Contact: freephone 0800 389 3801 or visit www.marriagecare.org.uk

DERBY LIFE GROUP

Free counselling, pregnancy tests and free post abortion advice.

At: 61 Green Lane, Derby DE1 1RS
Contact: 01332 366393 www.lifecharity.org.uk
email: lifecarederby@btinternet.com

PRAYER GROUPS

'Divine Mercy' Prayer Group

Lady Chapel, Fridays at 3.00pm

Contact:

'Mother's Prayers' at 54 Amber Road

on Friday afternoons, 2.00 – 3.30pm

'Healing group' at 7 St. Nicholas Mews, North St.

Contact:

Anne Allsop 370265

BIBLE LIGHTS GROUP

Meets Room 2 at St Mary's Parish Centre

Second and fourth Fridays of the month 9.45am-11.15am (term time only)

Contact: Fran Wickes fran@brightshark.co.uk 07951 143648

CARING GROUP

The Caring Group was established in 2012 to provide support to parishioners and others in need in the Parish. Assistance takes various forms in particular paying home visits to the elderly or house-bound, transport to hospital/doctors/church, help with shopping and light gardening. The work of the Group is organised through a small number of area co-ordinators whose names are posted on the Church notice board. They can be contacted through the Parish Office as the Group does not provide any emergency services.

If you would like to join the Group or know of anybody who may welcome help or support please contact one of the area co-ordinators.

Contact: Parish Office on 01332 989505 or Parish Priest on 01332 346126

CENTRAL DERBY CHURCHES MISSION PARTNERSHIP

There is a Ministerial Forum of ministers/leaders from each participating congregation together with up to three people from each participating congregation.

Contacts:

Robert Elliott 557823 email: robertelliott923@ntlworld.com
Clare Proctor 349723

DERBY CATHOLIC PUGIN GROUP

For young adult Catholics in Derby

Regular events as announced in newsletter

Contact:

Gervas Franceschini email: derbypugin@hotmail.co.uk

ADMINISTRATION & FINANCE

PARISH ADMINISTRATION

The Parish Administrator, in cooperation with a group of volunteers, oversees these activities from the Parish Office.

Parish Administrator: Kim Cheek: stmaryoffice@talktalkbusiness.net

EXECUTIVE COMMITTEE

Linking into the Parish Pastoral Council, this committee comprises a small group of parishioners who meet monthly with the Parish priest to help him with the day-to-day running of the parish. The Chair of the PPC is ex officio a member of this committee.

PARISH PASTORAL COUNCIL

The PPC aims to share responsibility and respond to the needs of the parish; to assist the Parish Priest on matters where he seeks advice and support; to bring forward for discussion any matter concerning the life of the parish; to develop good communication within the parish. Because the active working groups are numerous they have been arranged in 'clusters' with a representative from each cluster in order to keep the Pastoral Council to a workable size.

Chair: John Honey 557773 email: johnfhoney@aol.com

Secretary: Angela Straw email: angestraw@gmail.com

PLANNED GIVING PROGRAMME

Parishioners are encouraged to join the planned giving scheme by using the weekly envelope system or by setting up a Bankers Standing Order.

Contact: Frank Barke 559037

Email: frankbarke@talktalk.com

'GIFT AID' SCHEME

Parishioners who pay Income Tax are encouraged to make a 'Gift Aid' declaration so that the tax already paid for the weekly sum contributed in the Planned Giving Scheme may be recovered from the Inland Revenue.

Contact: Frank Barke 559037 Email: frankbarke@talktalk.net

CHRISTMAS FAYRE

This is an important fund-raising and social event. The planning meetings are always announced in the Newsletter

Contact: The Parish Priest 346126

PARISH UPKEEP PARISH REGISTER

It is most important for the parish to have an accurate and up-to-date parish register. Notification should be given of changes of address or of new parishioners, preferably by posting a note into the Presbytery letterbox.

There are suitable forms on the tables at the back of the church.

Contact: The Presbytery 346126

NEWSLETTER

A weekly newsletter is produced by a small rota of people. The three most recent issues are displayed on the parish website. (www.stmarysparish.co.uk)

Items for inclusion in the newsletter should be posted into the presbytery letterbox as early as possible in the week, not later than Wednesday 12 noon.

Contact: The Presbytery 346126

NOTICE BOARDS

All posters intended for the notice boards should be handed in at the Presbytery so that the notice boards can be kept up-to-date and tidy.

Contact: David Farrington 559922
email: davidwfarrington@btinternet.com

CHURCH CLEANING

Several rotas are maintained for these services, volunteers always welcome!

Contact: Cath Cruise 831680
Joyce Barke 559037
Joyce Parkinson 553330

PARISH CENTRE BOOKINGS

The Parish Centre is well used and advance booking is essential to avoid inconvenience. .

Contact: Joyce Barke 559037
Email: joycebarke@talktalk.net

PARISH CENTRE MANAGEMENT

Contact: Allan Gauhl

MAINTENANCE

Contact Steve Woodcock 07860 218325
Steve Gallagher 331706

GARDENS
Contact: John Moore 557063

FLOWER ARRANGING
A small team looks after the flower arrangements in Church
Contact: Mary Fahy & Barbara Pendlebury

YOUTH SCHOOLS

St Mary's Nursery & Primary
Broadway, Derby DE22 1AU

St Mary's School has an active Parents' Association.

Email: admin@stmarys.derby.sch.uk **Website:** www.stmarys.derby.sch.uk

Head Teacher: Mrs Amanda Greaves 554831

St Benedict Secondary School & Performing Arts College
Duffield Road, Derby DE22 1JD

Email: mail@saintben.derby.sch.uk **Website:** www.saintben.derby.sch.uk

Head Teacher: Mr Kevin Gritton 557032

Lay Chaplain: Andy Clare 557032

PROJECT ARUSHA

This is a registered charity established by St. Mary's and Holy Family parishes which sponsors young people who have just left school from year 13 to travel to Tanzania, East Africa, and teach for 3 months in Catholic Schools in the Arusha Diocese. It is also a vehicle for donating money to schools in Arusha and sponsoring students in those schools. See Charity Commission website: www.charity-commission.gov.uk entering 'Project Arusha' or number 1124283.

Contacts: Pauline Roberts 556316 email catherine57@btinternet.com or Denis Homer 349551 email dchomer@ntlworld.com

DERBY UNIVERSITY Chaplain's Office 591878

Parish Priest: Canon Timothy O'Sullivan

Assistant Priest: Father Neil Peoples

Catechetical Co-ordinator: Fran Wickes

Parish Administrator: Kim Cheek

**St. Mary's parish is part of the Diocese of Nottingham
under the leadership of**

Bishop Patrick McKinney

Bishop's House

The Park

Nottingham NG7 1BB

Tel: 0115 9474786

Diocesan website: www.nottingham-diocese.org.uk

Convents

The Sisters of Mercy were founded in Dublin in 1831 with a particular ideal to serve the poor, sick and needy.

They came to Derby in 1851 and Bridge Gate Convent has been a house of the Sisters of Mercy since 1861.

Mercy lifts up, sustains and affirms.

Bridge Gate Convent

Tel: 346920

St. Philomena's Convent, Highfields, Broadway

Tel: 550122

Beechwood Convent, Broadway

Tel: 558043



Our Mission:

Saint Mary's Parish Community exists to give glory to God, to foster the personal holiness of its members, and to bring Christ to the world.

Our Vision:

An active, committed and involved community of people and priests working in harmony to achieve their parish mission.

The Second Vatican Council encourages everyone to take an active part in the life of the parish.

**Please come forward and help us if you can
... the door is always open.**

New people and new ideas are welcome and help maintain parish growth.

A small prayer can be of immense value.

Fr. Tim